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OC-O/D-M74-084
12 March 1974

MEMORANDUM FOR: Office of Logistics, Plans and Programs Staff 25X1A

SUBJECT : Communications Installation at the []
Procurement Office

25X1A 1. In consonance with the Office of Communications efforts to place increased emphasis on the physical protection afforded the Agency's teletype equipment used to process classified information, [] has been converting [] facilities to dataphone equipment facilities. This change includes the replacement of Western Union's teletype equipment with a similar teletype ASR which is Agency supplied and which will be maintained by OC personnel. (This eliminates the previously unavoidable need for Western Union technicians having routine access to the teletype equipment.) [] is prepared to begin converting the Office of Logistics net to dataphone operation with a minimum of further delay. 25X1A

2. OL is requested to arrange for space that affords privacy of communications operation coincidental with the change of equipment at the [] Procurement Office. 25X1A

a. At the present time, the communications function is performed in a section of and near the entrance to the "secure room", constant access to which is necessarily required by most if not all of the several personnel assigned to the office. Such positioning near the entrance is at best an inconvenience to the operator and others who must enter the room and at worst results with exposure of telegraphic traffic and cryptographic techniques to unauthorized personnel. Additional clearances would only circumvent the basic problem which is non-privacy of operation.

b. A privacy area in a vaulted or secure area

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is one of the precepts on which OC approvals for classified electrical communications are based. While the amount of floor space will necessarily vary between types of installations, the [redacted] Comcenter operation is typical of many [redacted] stations that warrant the allocation of approximately 150 sq. ft.

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3. The [redacted] "secure room" does not meet existing vault or secure area standards for a communications center. Meeting these standards will involve substantial renovations including the installation of a Class 5 vault door and although such renovations will be difficult, expensive, and disruptive to the [redacted] during the renovations, the work should be performed.

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However, the first priority is one of installing a privacy partition w/door inside the "secure room" and [redacted] is prepared to participate in planning directed at accomplishing it. Please advise when action has commenced so that replacing and repositioning the communications equipment can be scheduled.

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Acting Chief,

Office of Communications

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Attachment:

Secure Room Floor Plan

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cc: OS/PHYS/[redacted] w/att.

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